

mein campus

is one of the main online platforms of the university of Erlangen-Nürnberg and the most important for administrative concerns. You need to use mein campus to

- **register for exams**, i.e. oral exams, written exams, seminar papers
- **deregister from exams**, i.e. oral exams, written exams, seminar papers
- learn which **grade** you received
- see your **transcript of records** (at “Prüfungen”)
- print out your **certificate of enrolment** and other important documents.

Please note: For some of these activities there are **binding deadlines**, which you will in most cases also find on mein campus. These include

- registering for the exam: a period of **roughly three weeks during the first half of the semester**. For the current semester’s registration period, check “Startseite”. Students without prior registration will be excluded from exams.
- deregistering from an exam: a period usually lasting from the registration deadline **until a few days before the exam**. Check the deadline on mein campus. If you do not deregister on time and fail to show up for an exam, your exam will be marked as VO (see below) and counted as an unsuccessful attempt.

Login to the mein campus website: <https://www.campus.uni-erlangen.de>

You can log in with your regular single sign-on data (user name and password).

Important abbreviations explained:

- (1) **BE** = bestanden / You passed. An exam has been passed if it is graded at least with 4.0.
- (2) **NB** = nicht bestanden / You did not pass.
- (3) **RT** = Rücktritt / You withdrew. You can withdraw from an exam by deregistering on time. In case of withdrawal you may not take the resit! You have to register for the next regular exam, which usually takes place at the end of the following semester.
- (4) **VM** = Versäumnis mit Grund / There was a specific reason why you did not take the exam, e.g. due to illness. Make sure you inform the “Prüfungsamt” (examination office) immediately, and hand in a medical certificate. Otherwise the missed exam is counted as an unsuccessful attempt.
- (5) **VO** = Versäumnis ohne Grund / There was no specific reason why you did not take the exam. The missed exam is counted as an unsuccessful attempt. Check the exam regulations applying to your degree program to learn the number of attempts you have.

If you missed an exam (4) or did not pass an exam (2 or 5), you will be automatically registered for the resit exam by the mein campus system. Please check mein campus on time and make sure that you are registered for the resit. Students without registration will be excluded from exams.

Further information: In case you encounter any problems with your account or exam registration, please contact the mein campus support team via email: meincampus-support@fau.de.